SA Academic Advisory Committee (SAAAC) Meeting

April 12, 2016

12 noon - 1 p.m.

AD 611

Minutes

Attendees: Michele Bulger, Kevin Joseph, Michael Glasser, Jack Suess, Yvette Mozie-Ross, Cathy Biewl, Amanda Knapp, Melanie Berry, Pam Hawley, Arnold Foelster, Ralph Caretti, Molly Burdusi

1. **Update: Fine Tune Repeat Checking with Respects to W's** (A. Knapp/Arnold Foelster)

There is a work group that has collected and reviewed quite a bit of data. There are also smaller groups that have met. The large group will be meeting on Friday (4/15/16) to talk about the recommendations that have been collected. Policies and data analysis will be reviewed and then bought to this committee for technical consideration.

1. **Update: Syllabi Archiving** (A. Foelster)

Arnold presented the new syllabi archiving page. Now need to see where this information will be stored. Faculty will input their syllabi through the Faculty Annual Report that they complete annually.

Pam suggested that this information should be stored in the class schedule so that students can reference it quickly. After some discussion the decision was made to add it in my.umbc.edu under Schedule of Classes. Jack suggested using IPAS later. Arnold said this is just the first step for now. Later it will be going to IPAS. Jack also suggested looking into Grade Distribution.

1. **Update: Incomplete Grading Project** (P. Hawley/A. Knapp)

A pilot consisting of 60 faculty was launched for the Fall 2015. 11 agreements were generated as a result of this pilot. A survey went out today to these faculty members to see what their thoughts are. Amanda suggests possibly doing a bigger pilot in order to assess next steps.

1. **Update: Show Drop Date on Student’s Enrollment Page** (A. Foelster)

When looking up course history faculty would like to see when they dropped or withdrew from their class. They would like it listed on the Class Schedule. This will help when they are advising a student.

1. **Update: Permission Page** (Y. Mozie-Ross, A. Foelster)

On the class permission page, can we hide the default box so that someone doesn’t get confused and check a box. What is happening now is that faculty are checking the default box and they do not go to the appropriate place under the default box which is the Assign More Permissions

1. **Update: Advising Notes** (K. Baron)

Ken reported that Advising Notes are now available to advisors and students. Arnold will work on triggering off an email to the student so they know there is a note from their Advisor.

1. **Review of Student Concerns/Issues** (L. DasSarma/Y. Mozie-Ross)

Any update on the preferred name project? Yvette said that the Council of Deans and VP’s approved it but asked if Faculty Group could also be informed. They are now going to present to the President’s Council. Group working on how they are going to introduce this.

Departments are not aware that there are department web sites. Can we promote this more? There is an effort through OIA to update web sites.

1. **General Discussion, Concerns, Feedback**