

Posting date: 4.15.14

**Position Title:** Graduate Assistant, Voices Against Violence Program Coordinator

**Personnel Status:** Part time (20 hours per week), Graduate Assistant

**Department:** University Health Services/Psychology Department

**Responsibilities:** The graduate assistant position will be a part-time, (20 hours per week) staff position that will conduct programs and activities of the program focused on sexual assault and relationship violence education; and changing the campus environment around issues of violent crimes committed against women. The graduate assistant will act as a coordinator who will

Within the Victim Services Component of the Program:

- Act as Sexual Assault and Relationship Violence Response coordinator.
- Coordinate and train Sexual Assault and Relationship Violence Response Team (SARVRT) meetings
- Coordinating and partnering with the VAV Consultant Group to review case management
- Partner with the Title IX Coordinator to ensure campus procedures regarding the reporting of sexual assault and appropriate follow up occur
- Record and monitor an incident log and other documentation

Within the Educational Component of the Program:

- Oversee the Mandatory On-line Sexual Assault Prevention Education Implementation for Students
- Coordinate ongoing Program Requests with the Health Education Staff
- Develop and implement an orientation to new Peer Health Educators
- Provide education to other groups (Athletics, Greek) and Special Populations as needed
- Market the program to other campus areas
- Assist in coordinating major events:
  - Domestic Violence Awareness Month
  - Sexual Assault Awareness Month
  - Consent Education Program

**Minimum Qualifications:**

**Education/Experience:** Requires Bachelor's degree (Master's Preferred) in Psychology, Counseling, Health Education or related field and at least two years experience working in field. Higher education experience preferred.

**Salary:** Standard 12 month graduate assistant rate, health care benefits and tuition remission, start date July 1, 2014.

**Applications:** For best consideration, submit cover letter of interest, resume, and three letters of reference by May 15, 2014 (resumes will be accepted until the position is filled) to:

Jennifer K. Lepus, Director  
University Health Services  
University of Maryland, Baltimore County  
1000 Hilltop Circle  
Baltimore, MD 21250

As required by the 1986 Immigration Act, be prepared to present acceptable documentation showing your identity and that you are a U.S. citizen or an alien who is authorized to work  
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