

Internships

The Walters Art Museum is pleased to offer opportunities for qualified undergraduate and graduate candidates to intern in various museum divisions throughout the year. Based on a system of supervised learning, the internships enable interns to understand how a museum operates and how to relate this experience to academic and professional goals. Credit can be arranged with your college/university.

All candidates will submit a cover letter, resume and all supplemental materials to internships@thewalters.org by November 30, 2016. Some internship positions require additional materials (see below). Please indicate your first and second choice of internship in your cover letter.

The Walters Art Museum is an equal opportunity, equal access employer committed to achieving a diverse workforce. Employment at the Walters is contingent on a favorable investigative background check. The museum is a drug and smoke free work workplace. The Walters Art Museum is an at will employer.

Spring 2017 Internships

Copyright Intern

The Copyright Intern will learn the relevant rules of copyright as they apply to museum objects and their photographic representations. Interns will gain an understanding of the process of determining copyright status of works of art and requesting use of the photographic representations in a non-profit or commercial context.

Duties:

- Assist with generating letters and licenses
- Update rights information using TMS
- Research and document the copyright status for a list of art works
- Research contact information for artists

Experience/ Skills:

- Detail oriented and strong organization skills
- Solid research skills
- Interest in copyright

Preferred Major or Areas of Study:

- Political Science (Law)
- Copyright
- Museum Studies
- Library Sciences
- Art History
- Studio Art

In addition to the standard application materials, please provide your unofficial transcript. Application deadline is November 30, 2016.

Public Relations Intern

The Walters public relations internship will introduce students to the business of public relations and offer them an opportunity to be involved in daily public relations activities. Interns will gain experience in media relations, internal communications, and community relations.

Duties:

- Research and expand an online media contact database
- Draft media advisories, pitch letters, and news releases
- Collect and report press coverage
- Compile press coverage reports

Experience/Skills:

- Excellent writing and editing skills
- Proficient computer skills (Word, Excel, and PowerPoint)
- Strong business communication skills
- Familiarity with public speaking

Preferred Major or Areas of Study:

- Public Relations

- Communications
- Journalism
- Mass Media Arts
- English

In addition to the standard application materials, please provide two letters of reference and two writing samples. Application deadline is November 30, 2016.

Asian and Islamic Art Intern

This intern will have the opportunity to work in the Art & Program division on East Asian and Islamic art. The successful candidate will have a background in Asian Studies and Art History.

Duties:

- Learn the exhibition process working with the Walters collection of Asian art
- Research the Asian art collection
- Catalogue works of art, including writing labels for museum installations

Experience/ Skills:

- Proficient in Adobe suite (Photoshop, InDesign, and Illustrator)
- Strong computer skills (Word, Excel, PowerPoint)
- Some knowledge of Chinese or Japanese, preferred

Preferred Major or Areas of Study:

- Art History
- Asian Studies

Please provide your resume and cover letter. Application deadline is November 30, 2016.